



# Coopers Edge Sports Hub

*The facility is operated by Barnwood United AFC, Registered Company Number 15169792*

www.barnwoodunited.co.uk | bookings@barnwoodunited.co.uk

## Terms & Conditions of Hire

### Hiring

1. The Coopers Edge Sports Hub consists of the following hireable facilities:
  - ATP (Astro Turf Pitch). An enclosed open air floodlit small-sided games area with state-of-the-art 4G pitch. Suitable for up to 7v7 matches.
  - MUGA (Multi-Use Games Area). An enclosed open air floodlit area marked for tennis, netball and other sports.
  - Playing Fields. Two 11v11 football pitches, one with a 7v7 football pitch marked inside it. The fields are unlit public open space, and the public are welcome to use at their leisure while avoiding disruption to any activities being operated.

**Where hosted within the ATP, MUGA or playing fields, any organised event and/or any activities that charge attendees and/or are delivered by an organisation operated as a member's club, must be booked through Barnwood United AFC and operated with the express permission of Barnwood United AFC, and the Terms & Conditions within this document applied.**

If you are unsure whether you need to book to operate your activity, please contact us.

2. Bookings will have access to site pavilion including changing rooms, male, female and disabled toilets.
3. The bookable hours of the ATP and MUGA are 8am to 10pm, 7 days a week.
4. ATP and MUGA booking slots are for one hour in duration, this includes any setting up and clearing away times; please ensure you leave promptly to allow the next booking to commence on time.
5. Bookings should be made more than 7 days in advance to enable processing and confirmation. Barnwood United AFC will attempt to honour bookings made with less notice, on reasonable endeavours basis.
6. If you are hiring facilities to host an event or provide services using the Coopers Edge Sports Hub, this event or service must not be advertised publicly until we have confirmed the booking with you and you have paid in full.
7. An additional usage charge of half the hourly rate will be billed if the hirer uses the allocated hireable facility prior to the scheduled start time, or after the scheduled finish time.
8. Barnwood United AFC will not be held responsible for any lost or damaged personal belongings. Please notify any loss or damage within 24 hours of the incident occurring, via our contact details at the top of this document.

## Pricing (as of July 2024)

9. **Barnwood United AFC reserve the right to amend the prices and discount levels at any time without notice. We recognise the value of customer feedback in shaping our pricing.**
10. **Bookings are currently available until 24<sup>th</sup> December 2024.** Block Bookings are available up to July 2025, see the following section.
11. Hourly rates for the ATP are priced as follows:
  - Off Peak Hours £25 per hour
    - Monday-Friday, 0800-1700, excluding bank holidays.
  - Peak Hours £45 per hour
    - 1st April to 31st August, Monday-Thursday, 1700-2100.
    - Monday-Thursday, 2100-2200.
    - Friday's 1700-2200.
    - Weekends & Bank Holidays.
  - Premium Hours £60 per hour
    - 1st September to 31st March, Monday-Thursday, 1700-2100).
12. The MUGA is not currently available for general hire, prices will be confirmed when slots are opened up.
13. The football pitches are booked to capacity for the 2024/25 season.
14. The playing fields and pavilion may be available for organised events, activities that charge attendees and/or are delivered by an organisation operated as a member's club, so long as these do not conflict with or be to the detriment of football use. Please contact us on the details at the top of this document to discuss your requirements.
15. The following discounts will be applied where applicable. It is the hirers responsibility to request an applicable discount at the time of booking, and to provide any evidence as requested to confirm relevance. Where multiple discount categories are relevant to the hire, only the most significant discount will be applied to the booking i.e. the discounts cannot be stacked.
  - 20% discount for Schools & registered charities, Barnwood United members for private hire, and/or sessions whereby the participants are entirely youth.
  - 10% discount for validated Coopers Edge residents and/or any non-footballing activities.

## Hiring & Payment

16. There are 3 categories of hire: **ad-hoc**, **regular** and **block booking**. The hiring and payment processes differ for each, but the above discount levels apply consistently.
17. **Ad-hoc** hirers can book slots online. These will be opened several months in advance and Barnwood United AFC will endeavour to ensure a minimum of a rolling 3 month view of availability.
  - Once a request is submitted via our portal, we will apply any appropriate discount and invoice the hirer in advance. **Ad-hoc bookings are not confirmed until the invoice is paid in full.**
  - When payment has been received, the ad-hoc hirer will be sent access codes and instructions.
18. **Regular** hirers, known to and trusted by Barnwood United AFC, must still use the online portal to secure any booking slots. This includes registered Barnwood United AFC members.

- Bookings by regular hirers may be billed after the use, at the discretion of Barnwood United AFC.
  - Regular hirers may have access details in advance of payment, at the discretion of Barnwood United AFC.
19. **Block bookings** can be applied for to reserve the same time each week and can be made up to 12 months in advance, they will be reviewed annually.
- Enquiries for block bookings should be made via email to the address at the top of this form. To avoid delays in the process, please ensure you include your name and phone number and plenty of details on your purpose of hire, including the activity or activities you plan to host and whether you believe the above discounts apply.
  - Block bookings will be invoiced in advance and updated/confirmed access details will be provided with the invoice.
  - The initial booked slot of the invoice period can be used before invoice payment but Barnwood United AFC reserve the right to refuse to refuse access if the invoice is unpaid by the second slot.

### The Hirer

20. The hirer making the booking must be a named individual, not a club or organisation.
21. The hirer is responsible for ensuring compliance with these terms & conditions, including accepting full responsibility for payment.
22. The hirer must not sublet any booking entirely or partially.
23. The hirer will be provided with access codes to the pavilion, the car park bollards and, if applicable, the ATP or MUGA. These codes must be protected and only used in relation to the booking.
24. After a visit to the pavilion, and while no users are inside, the front door must be locked.
25. If nobody is waiting to use the ATP or MUGA at the end of the booking, the hirer must padlock the gate with the supplied combination lock, unless otherwise directed to do so by Barnwood United AFC.
26. The hirer must ensure that before commencement of the booking, any equipment, including goal posts and netting, is in a safe and useable condition. Any issue identified must be communicated to Barnwood United AFC prior to the commencement of any activities.
27. Where hired for any organised events, the hirer is responsible for the entire organisation of the event including, but not limited to, coaches, referees and officiating, appropriate numbers of qualified personnel, necessary permits and approval from any governing bodies. Organised events must adhere to our Code of Conduct as described in this document.
28. Where the hirer is to provide coaching services, in a partial or full capacity, the hirer is required to evidence to Barnwood United AFC that all coaches/teachers are suitably qualified or supervised by an appropriately qualified coach who will be in attendance. Our Equal Opportunities & Safeguarding policies must be adhered to as described in this document.
29. If the hirer intends to sell/supply any goods including food and drink, handout flyers / display signage, photograph, film or broadcast, or play music at the facility or surrounding areas before, during or after a booking then they **must obtain prior approval from Barnwood United AFC.**

30. The hirer must allow Barnwood United AFC representatives access to any areas hired at any time, without notice.

### Provisions Included in All Hires

31. Access to the car park and site pavilion including changing rooms, male, female and disabled toilets.
32. Astro Turf Pitch (ATP):
- Goal posts and nets are provided.
  - Maintenance of the facilities including pitches and lighting.
33. The floodlights around the ATP and MUGA will be switched on during the following timeframes as default. These operate on light sensitivity so times may vary.
- November through January 3:30pm until closure.
  - February 4:30pm until closure.
  - March 5:30pm until closure.
  - April 6:30pm until closure.
  - May 7:30pm until closure.
  - June through August 8:30pm until closure.
  - September 6:30pm until closure.
  - October 5:30pm until closure.

### Optional Provisions for Regular Hires

34. Storage may be available for regular hires and may be subject to an additional fee. **Prior approval is required from Barnwood United AFC** to use any storage at the facility, failure to obtain approval may result in items being disposed of without warning. To discuss any storage requirements, please contact us via the email at the top of this document.

### Cancellations, Refunds & Terminations

35. The last scheduled booking of any block booking will be confirmed in writing. Annual reviews of block bookings will be aligned with the grassroots football season and priority will be given to existing block bookings where possible, and where the block booking has consistently complied with the terms & conditions in this document.
36. Barnwood United AFC has the right to terminate, without notice, any ad-hoc hire, regular hire or block booking that does not comply with the terms & conditions in this document.
37. Barnwood United AFC reserve the right to amend these terms & conditions as and when required, without notice. Any breach of these conditions may result in the cancellation of future bookings and a ban from using the facilities.
38. Sufficient and reasonable cancellation by the hirer, of any booking, must be received by Barnwood United AFC in advance via email to the address at the top of this document, ideally with at least 7 days' notice. We recognise that a full 7 days is not possible in every scenario and will endeavour to work with hirers to agree the most suitable outcome, including rescheduling to an alternate time.
39. If Barnwood United AFC deem that sufficient and reasonable notice was given for a cancellation, then the hirer will have the option of a full refund. Whether notice was sufficient and reasonable is at the discretion Barnwood United AFC and the decision of Barnwood United AFC will be final.

40. If the hirer finds the booked facility is unusable at the time of hire, or Barnwood United AFC have to cancel the booking, a refund for the affected slot will be issued within 2 working days of the hirer providing/confirming refund details.
41. Barnwood United AFC may cancel or suspend any hire or block booking as circumstances permit if the facilities are required for any purpose not reasonably foreseeable in advance and in such circumstances shall not incur any compensation to the hirer whatsoever other than for the return of any fee paid in respect of such cancelled bookings.

### **Code of Conduct**

42. The hirer is solely responsible for the conduct of users of the facilities during their booking and must ensure all individuals within their remit abide by these terms & conditions.
43. This is a community facility. The hirer must ensure it is left in the state it was found; this includes the use of any changing rooms, toilets and kitchen area.
44. The hirer will be responsible to pay for any damage to the facilities during the hire. Any damage witnessed, accidental or deliberate, must be reported within 24 hours via email, using the contact details at the top of this document.
45. The facility is monitored by CCTV. Footage will be examined to identify suspects of any criminal damaged and this may be shared with the police.
46. Any misconduct on the site, within the ground or at the internal facilities may result in individuals and/or groups being refused future bookings and/or existing bookings being cancelled.
47. Barnwood United AFC will not tolerate or accept any form of misconduct or inappropriate behaviour towards staff, contracted employees (such as security, cleaning and maintenance operatives), our volunteers or local residents. Unacceptable behaviour or misconduct may result in termination of the hire and future use.
48. No smoking (including e-cigarettes and vapes) when using any of the facilities.
49. No food, gum, beverages and glass items are allowed in the caged ATP and MUGA areas.
50. All rubbish must be collected and taken away or placed in the bins nearby, including food and beverages consumed by spectators.
51. No spitting.
52. No standing on benches / seating area.
53. No climbing on the goal posts, fence or netting.
54. No dragging goals or placing heavy or sharp objects on the surface.
55. No bikes within the caged areas.
56. No spectators within the caged areas.
- 57. Residential disruption must be kept to a minimum and parking must be considerate.**
58. See the Footwear section at the end of this document for more detail on what to wear on the ATP: No blades or metal studs to be worn. Astro boots, moulded studs or trainers only to be worn.

### First Aid

59. In an emergency, please dial the emergency services directly. If you need to guide them to the facility, then the following should assist:
- Post code: GL3 4FS
  - Coordinates: 51.846892,-2.183151
  - What3words: ///verse.wasp.items.
60. It is the responsibility of the hirer to ensure that enough people and equipment is available if first aid is required.
61. The hirer must report any accident, incident or personal injury to Barnwood United AFC within 24 hours of it occurring, via the email address at the top of this document.

### Equal Opportunities & Safeguarding

62. Barnwood United AFC is committed, through our Equality Policy, to ensuring those who take part in sporting activities are able to do so without fear of harassment or discrimination of any kind.
63. Barnwood United AFC acknowledges, as documented in our Safeguarding Policy, our responsibility to safeguard the welfare of every child and young person. We are committed to providing a safe environment for all.
64. Any conduct that goes against our Equality, Safeguarding or any of our Club policies will result in the termination of the hire agreement and will be reported to relevant governing bodies and/or the police.

**It is a mandatory requirement that all users of Coopers Edge Sports Hub fully comply with these terms & conditions and our Club policies, available from <https://www.barnwoodunited.co.uk/members>**

*Thank you for your cooperation. Barnwood United AFC welcomes feedback to maintain and improve our services. Please email [info@barnwoodunited.co.uk](mailto:info@barnwoodunited.co.uk) with any points.*

## PERMITTED FOOTWEAR:

	<p><b>Artificial Ground (AG)</b> RECOMMENDED</p> <p>Specifically designed for extra abrasion, these boots usually feature more numerous and densely concentrated studs that vary in height and may be hollowed out.</p>		<p><b>Firm Ground (FG)</b> RECOMMENDED</p> <p>Sole plates feature moulded studs which are evenly dispersed across the foot to offer enhanced traction and comfort.</p>
	<p><b>Hard Ground (HG)</b> RECOMMENDED</p> <p>Sole plates utilise a harder Thermoplastic polyurethanes compound for enhanced durability and typically feature multiple slightly shorter, evenly dispersed studs for optimal pressure distribution.</p>		<p><b>Turf Trainer (TF)</b> ONLY WHEN DRY</p> <p>Otherwise known as Astro's, they feature a solid rubber outsole with numerous, small multidirectional lugs spread across the sole, which offer limited grip in wet conditions.</p>

## FORBIDDEN FOOTWEAR:

	<p><b>Soft Ground (SG)</b> TEAR THE SURFACE</p> <p>Sole features removable, replaceable screw-in studs and typically come in a six-stud configuration, with four at the forefoot and two at the heel.</p>		<p><b>Soft Ground Pro (SGP)</b> TEAR THE SURFACE</p> <p>Also known as Hybrid or Mixed Stud, the sole plate comprises of a combination of conical screw-in studs and moulded studs, which are most commonly bladed.</p>
	<p><b>Blades</b> CAN CAUSE INJURY</p> <p>Sole plates feature multiple straight slightly shorter, evenly dispersed studs that can restrict movement and turning which could cause injury.</p>		<p><b>Flat Sole (Indoor)</b> NO GRIP &amp; FLATTEN SURFACE</p> <p>Sole made up of non-marking materials such as moulded gum rubber and feature pivot points, flex grooves and herringbone patterns.</p>